



## REQUEST FOR QUOTATION

Date: 31 January 2024

RFQ No.: **100-23-08-1890**

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Store/Shop: \_\_\_\_\_

Address: \_\_\_\_\_

TIN: \_\_\_\_\_

**PhilGEPS Registration Number:** \_\_\_\_\_

The **City Government of Pasig**, through the Bids and Awards Committee (BAC), intends to procure **Supply and Delivery of Portable Periapical X-Ray Units – City Health Office** with an Approved Budget for the Contract (ABC) of **Php 930,000.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.

**The Project shall be awarded as One Project having several items that shall be awarded as one contract. Quotations received exceeding each total Cost per Item and/or the total Approved Budget for the Contract shall be rejected.**

Item No.	Item Description	Brand Name <small>(PLEASE DO NOT LEAVE BLANK)</small>	QTY	UOM	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit cost	Total Cost
3	Portable Periapical Xray, Tube Voltage: 65kV-70kV -Tube Current: At least 1 mA -Exposure Time Range: 0.02-1.5 sec. -Main Body: At least 1.60kg -Battery: 2000mAh X4 -Battery DC: 16.8V -Battery Charger AC: 100-240V -At least 80,000 exposures -Cordless Handheld -With smart angulation system and locking system, -Receptor can be used with film -Digital sensor or phosphor plate, -With digital sensor with imaging area of at least 22 x 30mm with at least 4mm thickness -Mechanical size of at least 27.5 x 38 x 4.8mm -Pixel matrix of at least 1200 x 1600, -True resolution of at least 20lp/mm -With ISO certification or its equivalent		6	unit	155,000.00	930,000.00		
<b>Note:</b> Other terms and conditions are stipulated in the attached Terms of Reference, if any.			<b>Total</b>		<b>930,000.00</b>			
<b>DELIVERY TERM:</b> Please refer to the Terms of Reference.								

*\*Indicate the BRAND NAME or MANUFACTURER NAME and the specific MODEL to be offered or attach a BROCHURE for the offered item; items including but not limited to clothing, vehicle, equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*

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DAC-23-1113A

**TERMS OF REFERENCE FOR THE PROCUREMENT OF MEDICAL AND DENTAL  
EQUIPMENT FOR DENTAL PROGRAMS**

**CY- 2023**

**PROPONENT OR IMPLEMENTING AGENCY: PASIG DENTAL SECTION**

**SCOPE OF WORK:**

1. Specific goods for procurement

1. dental chair and unit
2. autoclave
3. Periapical radiograph

**WARRANTY:**

1. One (1) year warranty for parts and services after the acceptance by the end-user (autoclave, compressor and periapical radiograph)
2. Two (2) years warranty for parts and services after installation of the equipment (for dental chair and dental unit)

**SPARE PARTS:**

1. Certification from supplier that the spare parts are available for at least 5 years from the date of the warranty period (to be submitted as post-qualification requirement for all equipment)

**DELIVERY TERMS (SCHEDULE AND SITE):**

1. Delivery term- supplier upon receipt of the approved Purchase Order shall supply the items within 60 days
2. Supplier shall ensure that all goods are properly delivered to Pasig Medical Depot in a good manner to avoid physical damage and breakage of the items.
3. Supplier shall replace any damaged or broken items free of charge within specified time as requested by Pasig Dental Section.
4. Supplier must provide brochures for end user upon post qualification evaluation.


**TERMS OF PAYMENT:**


1. All delivered items must be reflected on the Delivery receipts and Sales invoices and a copy must be submitted to the end user on the day of the delivery.
2. Supplier must attach a copy of all necessary documents required by Accounting Department for the processing of payment.
3. Payment terms: Processing of payment upon completion of delivery with acceptance and inspection report.

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Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600



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**OTHER TERMS AND CONDITIONS:**

1. Supplier must provide ISO certification or its equivalent during post-qualification.
2. Supplier must conduct a post qualification product demonstration (physical demonstration for periapical radiograph and autoclave), (online demonstration for dental chair and dental unit with compressor).
3. Supplier must conduct semi-annual preventive maintenance during the warranty period. Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods (for dental chair and dental unit, and periapical radiograph)
4. Supplier must be responsible for the proper set up and installation of dental chairs. An inspection of the facility prior to delivery must be done in order to assess the logistics of delivery.
5. Supplier must provide at least 100 disposable plastic wrapper per periapical xray for the portable periapical radiograph`s sensor.
6. Supplier must conduct a one day in-house training with hands-on procedures of the equipment (for periapical radiograph only)

Prepared by:

  
**Laurice Marie Arabella A. Magpali**  
Dentist III

**Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPS website along with the following documents:**

- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Mayor's/Business Permit should at the very least be similar or related to the project to be bid.
- **PhilGEPS Registration Number**
- **Income Tax Return** - Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).


In accordance with Revenue Regulation No. 3-2005, the above-mentioned tax returns shall refer to the following:


1. Latest Income Tax Return (ITR) - For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR.
  2. Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
- Accomplished and notarized **Omnibus Sworn Statement** (Form can be downloaded thru <https://www.gppb.gov.ph/downloadable-forms/#tab-61412> )
  - **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

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**ADDITIONAL REQUIREMENTS:**

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate *(for vaccines, toxoids and immunoglobulins only) [to be submitted upon delivery];* and
- e. Certificate of Analysis *(for anesthesia and antibiotics) [to be submitted upon delivery].*

If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.

Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4<sup>th</sup> Floor, Pasig City Hall, San Nicolas, Pasig City.**

All documents should be submitted in a sealed brown envelope addressed to the “Bids and Awards Committee, 4<sup>th</sup> Floor, Pasig City Hall”, and properly marked with the Project Title as provided herein.

The CITY GOVERNMENT OF PASIG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at [bidsandawards@pasigcity.gov.ph](mailto:bidsandawards@pasigcity.gov.ph)

**SGD**

**ATTY. BEA THERESE P. VILLANUEVA**

Officer in Charge, Procurement Management Office

**I hereby certify that I have read and agree to this Request for Quotation, its Terms of Reference, and Bid Bulletin/s, if any. I further certify that the products to be delivered will conform to the specifications stated in the Item Description.**

**Conforme:**

\_\_\_\_\_  
**Signature over Printed Name**

\_\_\_\_\_  
**Position**

Duly authorized to sign quotation/offer for and on behalf of \_\_\_\_\_  
**(Please indicate Company Name)**

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